**Attendance: Shelly, Gail, April, Christine, Lisa and Jennifer**

**6:00pm**

**Call to Order:** 6:04pm

**Secretary’s report:**

* Minutes from 1/6/25 accepted (Gail motioned; Michelle carried)

**Treasurer’s Report:** (Gail motioned; Lisa carried)

* **Budget 2025:** This was presented. We discussed and reviewed all categories for income and expenses to adjust for a proposed budget.

**Old Business:**

* **Library sign:** pending quotes due to weather
* **New Trustee Ideas:** Welcome Helen Shaut. Her name will be submitted to the town board meeting March 6th for official approval.
* **Basement repairs:** pending due to weather
* **Security Camera:** pending

**Director’s report:**

* **TDS:** 4CLS covers cost
* **Diversity Program:** Binghamton Kung Fu Club performed. AWESOME and well received!
* **Storytime:** Jennifer went to Mrs. Culver’s Pre-K class to read a story and make a craft to celebrate Lunar New year. Looking for ways to get more students at the elementary school to get (and use) a library card.
* **Payroll/paying bills:** Christine will come in every other Saturday to do paperwork, invoices, and work on bills. Staff would like for us to continue to use Paychex for payroll (until further notice).

**New Business:**

**Dates for the next meeting (start time 6pm)**

* April 14, 2025 ?
* June 9th, 2025
* August 11, 2025
* October 13, 2025
* December 8, 2025

**Meeting Adjourned 7:17pm** (Shelly motioned, April and Gail carried)